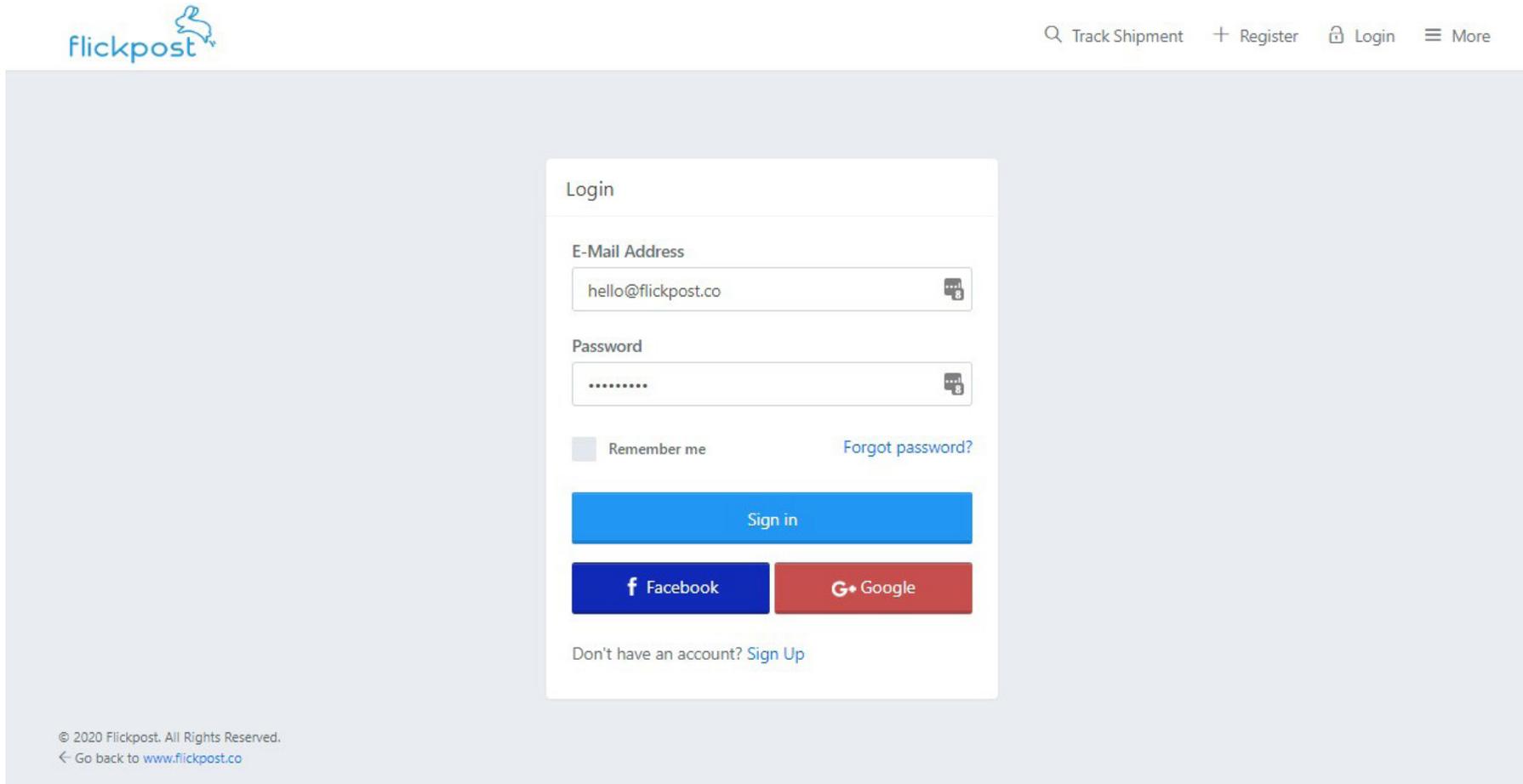




HOW TO USE FLICKPOST

STEP 1:

Login to your Flickpost account (<https://track.flickpost.co/login>)



STEP 2:

Click **"Book Request"**

Menu Dashboard My Shipments **Book Request** Reports Refunds & Claims Refer & Earn Edit Profile

Home / Shipments / Create

Create Request [Back](#)

Sender Information 3 [Address book](#)

Name * Phone * Email *
Ms Cheong 03-7865 6522 hlphang@nubra.com

Street Address * City*
16, Jalan SS 2/100, Taman Universiti, Petaling Jaya

Country * State * Zip code *
Malaysia Selangor 47300

[Save address](#)

Receiver Information 4 [Address book](#)

Name * Phone * Email *
Michael 012345678 email@test.com

Street Address * City*
45, Street 1/45 Chicago

Country * State * Zip code *
United States Alabama 46820

[Save address](#)

Product Information

Description*	Category (HS Code)*	Weight (Kg)*	Quantity (Pcs)*	Value (MYR)*	Total value (MYR)	Remove
5 clothing	6 Clothing 401519	7 1	1	100	100	X

[Add product](#)

Fill in:

3. Sender information

This is your pickup address.

4. Receiver information

Please include a phone number whenever possible.

5. Item description

Please do not write "gift" or "present". It has to be a description of the actual item.

6. HS Code

(for declaration purposes)

If you're not sure, select "Others". We will input the right one for you.

7. Weight, Quantity and Value

8

Scale *	Length *	Width *	Height *	Volume Weight (Kg) *
CM	0.00	0.00	0.00	0.00

Actual Weight (Kg) *	Shipment Type *	Pickup Time
1	Non-Document	2-6pm

9

Instructions (optional)

Shipping options

Choose	Service	Duration	Cost
10 <input checked="" type="radio"/>	Priority ⓘ	3-4 days	144.72 MYR
<input type="radio"/>	Economy Plus (Tracked) ⓘ	8-12 Days	81.85 MYR
<input type="radio"/>	Economy (Semi-Tracked) ⓘ	8-12 Days	70.07 MYR

11

(Optional) Add parcel insurance to protect yourself against any loss or damages (2% of declared item value) - 2 MYR

Choose payment method - Total 144.72 MYR

12

Note: In sufficient balance in wallet.

13

8. Parcel dimensions

9. Any comments (optional)

10. Select your preferred Shipping Option

11. Parcel insurance (optional)

12. Payment method

For internet banking, debit/credit cards, GrabPay, Boost, Touch 'n Go eWallet etc., please select payment option 1

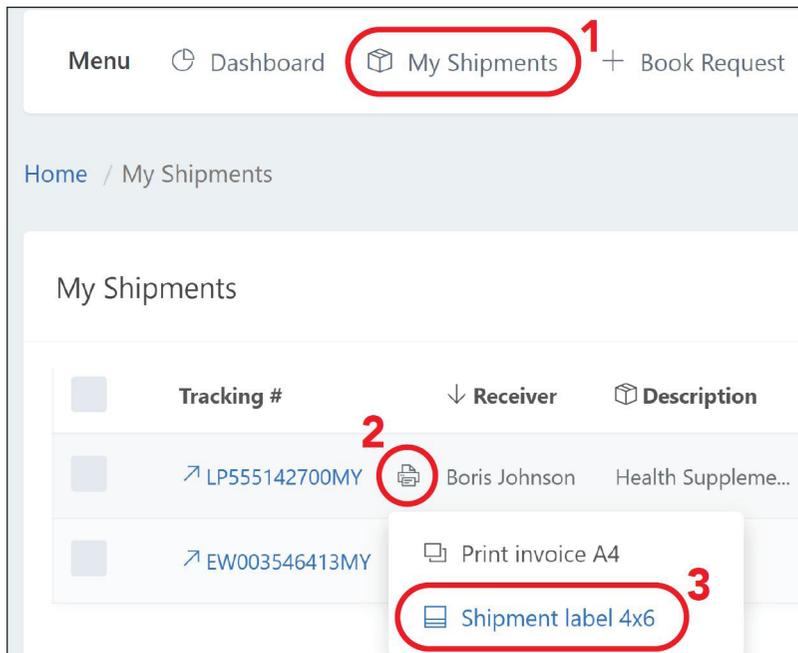
13. Click “Submit Request”.

So you've placed a booking online, what's next?

To ensure that all your parcels arrive at our hub safely, we would suggest to following steps:

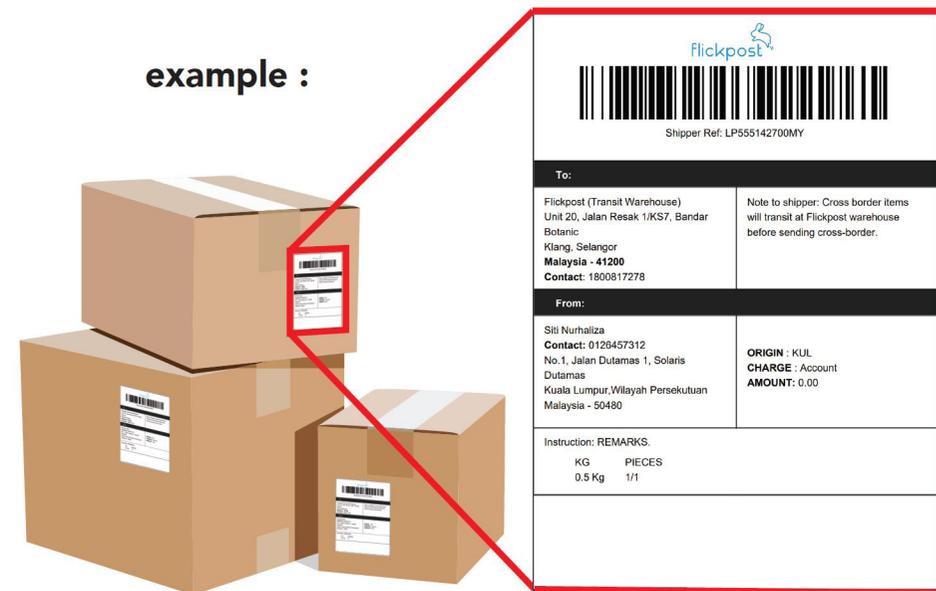
Step 1

Click the Printer icon  located next to the tracking number in  My Shipments



Step 2

Print and affix the Flickpost label(s) on EACH of your parcel(s) accordingly. All boxes must have this label on it.



Step 3

Sit back and relax! One of our riders will call you prior to pickup.

FAQ:

Can I use A4 paper?

Yes

How do I attach the labels on my parcel?

Using either a plastic pouch, cello tape or glue.

Do I need to print any invoices?

Nope. Our ops team will settle this for you before parcels are sent to KLIA.

The shipping label generated does not contain my recipient's details. Did I do something wrong?

Not to worry, this is perfectly normal. Parcels arriving at the Flickpost transit warehouse will need to be processed and sorted accordingly. During this time, we will be attaching new labels and prepare the necessary documents on your behalf prior to sending them to KLIA.

How do I edit the information on my shipping labels?

Kindly reach out to our friendly team at 1800-817-278 should you wish to edit any information on your labels.

Do I need to pay the rider/driver during pickup?

Nope. Pickups within Peninsular Malaysia are free 😊

My items are heavy and bulky. Can you please send a van?

The type of vehicle dispatched is usually dependent upon the size and weight of the parcels. Based on the information provided in the booking, we will dispatch either a bike or van. If you have any specific requests, feel free to let us know.

What time will the rider be here?

Standard pickup hours are between Monday-Friday, 2 to 6 pm. This excludes states such as Johor and Kelantan where the official weekend is Friday and Saturday.

Bookings placed before the 12pm cut-off time will be collected on the same day. Bookings received after 12 will be picked up the next working day.

Can I reschedule my pickup?

Sure! As soon as a rider is assigned, the rider's name and contact number will appear on your booking page. Feel free to liaise with our rider directly if you need to reschedule.